

Access to Southampton Scheme 2020 Entry: Teachers/Referees' Guidance

Thank you for agreeing to provide an academic reference in support of an application to the Access to Southampton (A2S) scheme. This document gives guidance to school staff on what information should be provided within the reference.

The reference should be written by a teacher, principal/head teacher, head of year/sixth-form, student support staff member or careers advisor at the applicant's current FE institution. The reference should be completed on official letterhead, signed and dated.

Applicants are required to upload the reference as an attachment to their online application form. If your school/college policy does not allow students to hold a copy of any reference, please email your reference to outreach@soton.ac.uk as soon as possible, and include the words 'A2S scheme applicant reference' in the subject title. Unfortunately, we cannot consider any application that is not supported with a suitable reference. All completed applications and references must reach us by close of business on 17 May 2019.

Competition for places is extremely high, so this reference will be used by the University in the shortlisting process for a place on the scheme. It is vital that the referee provides all the information required within their reference.

Please include the following:

- Verification of which eligibility criteria the students meets (see below) and how these factors impact upon their studies
- Comments on the applicant's academic suitability for the programme and general attitude/motivation towards their studies. If possible, please provide the students predicted grades
- Any other information relevant to their application.

Students must meet at least two of the below criteria in order to be eligible for the A2S scheme:

- In the first generation of immediate family to apply to Higher Education
- In receipt of a 16-19 bursary or similar grant OR in receipt of FSM at any point during secondary school education
- Attended secondary school that achieved below the national average GCSE score in 2018 (measured by Attainment 8)*
- Studies disrupted by circumstances in a students' personal or domestic life
- Living or grew up in Local Authority care OR are estranged from their family
- Are a Young Carer
- Current home postcode shows that a student lives in an area with low progression to HE (lowest 2 POLAR4 quintiles).

Or for schools in Wales: Attended a secondary school where the percentage of Year 11 pupils who achieved the Level 2 inclusive threshold (Level 2 including a grade A-C in English or Welsh first language and Mathematics) was below average.

If you have any questions regarding the reference or the A2S scheme in general, please contact the A2S Co-ordinator: 02380 595696 | outreach@soton.ac.uk